

# Kingston's Camp

## *Job Description*

Job Title: **Waterfront/Aquatics Specialist: Junior Lifeguard**

Reports to: *Director. Must work as a Team Member with all of Water Front Staff*

### Position Purpose:

To further the mission of the camp by providing supervision and ensuring a safe environment at the camp's waterfront activities. Assist in the management of the physical operation of the waterfront facilities and equipment.

### Essential Job Functions:

1. Supervise and guard all waterfront activities
  - ♦ Provide surveillance during aquatic activities to help prevent and to manage injuries.
  - ♦ Provide rescues as needed.
  - ♦ Utilize first aid and CPR and other emergency management services as needed.
  - ♦ Understand and implement appropriate response to changes in water conditions or weather conditions affecting the waterfront.
  - ♦ Evaluate aquatics abilities of campers.
2. Assist waterfront instructional staff in program areas such as swimming and boating
  - ♦ Ensure campers and staff follow safety procedures while in their program activity.
  - ♦ Act as reference in waterfront activities.
  - ♦ Assist in the delivery and supervision of all water activities and special events at the waterfront.
3. Assist in the management and care of the physical facilities and equipment in the waterfront program area
  - ♦ Conduct daily check of area and equipment for safety, cleanliness, and good repair.
  - ♦ Clean waterfront area daily keeping it free of hazards and debris.
  - ♦ Inform Director of and write in Maintenance Log any damage to equipment. All equipment not in good repair shall be removed.

### Other Job Duties:

- ♦ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ♦ Participate as a member of the camp staff team to deliver and programs, special events, and other all-camp activities and camp functions.
- ♦ Assist in the planning of any special events on or near the waterfront.

### Relationships:

*Waterfront Staff will be in charge of maintaining First Aid kits and boating ability records. They will always be available for activities when not at waterfront. They are also responsible for health care and emergency plan outlines for emergency management and care.*

### Equipment Used:

*Noodles, Waterfront Safety Equipment, Backboard, Canoes, Kayaks, Opti Sail boat, Sunfish, Puffer Sailboat, Rolling Log.*

### Qualifications: *(Minimum qualifications and experience)*

- ♦ Minimum Age: 16
- ♦ RI DEM Non-Surf or Surf Certified Lifeguard
- ♦ Current certification in first aid and CPR.

Knowledge Skills and Abilities:

- ♦ Training and experience in waterfront activities that are offered at the camp.
- ♦ Desire and ability to work with children outdoors in the water.

Physical Aspects of the Position:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

*Must be able to swim 500 yds without stopping. Must be able to endure prolonged standing, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate waterfront equipment and waterfront activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs. Operate with daily exposure to the sun and heat and varying water conditions.*

*Schedule & Hours: 40 hours per week. Hours may be reduced due camper attendance and weather conditions.*